



CSC-CO BIDS AND AWARDS COMMITTEE (BAC)

RECOMMENDING THE AWARD OF CONTRACT TO *PATIO DE SAN JOSE RESORT & CONVENTION CENTER, INC.* FOR THE *LEASE OF VENUE WITH PROVISION FOR MEALS AND ACCOMMODATION FOR THE CONDUCT OF 2023 OFAM TEAM BUILDING ACTIVITY* UNDER ABSTRACT OF QUOTATIONS NO. 2023-057 - NEGOTIATED PROCUREMENT – LEASE OF VENUE (NP-LV)

BAC RESOLUTION No. 2023-057 (AMP)¹

WHEREAS, the Civil Service Commission – Office for Financial and Assets Management (CSC-OFAM) submitted Purchase Request (PR) No. 2023-02-0214 for the *Lease of Venue with provision for Meals and Accommodation for the Conduct of 2023 OFAM Team Building Activity* under mode of procurement **Negotiated Procurement – Lease of Venue (NP-LV)** with an Approved Budget for the Contract (ABC) amounting to Two Hundred Seventy-Two Thousand Pesos (PHP272,000.00). The 2023 approved Annual Procurement Plan (APP), Approved Activity Proposal, Office Order No. 143, s. 2023, OHRMD Memo No. 222, s. 2023, Certificate of Availability of Funds No. 2023-02-014, Cost Benefit Analysis and Rating Factor are likewise submitted. Copies of the said documents are attached and marked as **Annexes “A”, “B”, “C”, “D”, “E”, “F”, “G” and “H”**, respectively, and are made as integral parts hereof;

WHEREAS, the OFAM recommends a privately-owned facility in Albay due to the following reasons: it is within the budget; it meets the specifications required by OFAM such as provision of breakfast, accessibility to transport facilities, and well-ventilated rooms; it also provides activities and amenities where OFAM members may relax after TBA sessions and during break time; and there are no known government-owned facilities for accommodation near the selected venue. In view of the foregoing, OFAM, therefore certify that lease of contract for a privately-owned venue does not constitute as unnecessary, excessive, or extravagant expenditure;

WHEREAS, under the NP-LV of Annex “H” of the 2016 Revised Implementing Rules and Regulations (RIRR) of Republic Act No. 9184 or the Government Procurement Reform Act reads: *“The BAC shall send the RFQ to at least three (3) venues within the vicinity of the selected location. Receipt of at least one (1) quotation is sufficient to proceed with the evaluation thereof.”*;

WHEREAS, the CSC Bids and Awards Committee (BAC), through the BAC Secretariat posted a Request for Quotation (RFQ) No. 2023-057 NP-LV at the CSC Website and conspicuous places within CSC premises starting 18 April 2023². The RFQ and proof of posting are attached and marked as **Annexes “I”, “J” and “K”**, respectively, and are made as integral parts hereof;

WHEREAS, the OFAM-PMD likewise conducted canvass of prices by sending RFQ No. 2023-057 NP-LV to six (6) prospective suppliers/service providers. The proof of invitation is attached and marked as **Annex “L”** and made as an integral part hereof;

WHEREAS, within the set deadline of 19 April 2023 at 05:00 P.M., two (2) quotations were received by the BAC Secretariat, to wit;

1. Casa Basilisa; and
2. Patio de San Jose Resort & Convention Center.

The quotations received are attached and marked as **Annexes “M1” and “M2”**, respectively, and are made as an integral part hereof;

¹ Alternative Mode of Procurement (AMP)

² Date prepared Request for Quotation (RFQ)

WHEREAS, upon evaluation of bid/quotation, the CSC-BAC found that **Patio de San Jose Resort & Convention Center, Inc.** registered under PhilGEPS Registration No. 2017-197264, offered the lowest calculated and responsive bid amounting to Two Hundred Twenty Thousand Pesos (PhP220,000.00). A copy of the Abstract of Quotation and Narrative Report are hereto attached and marked as **Annex “N” and “O”** and made as an integral part hereof;

WHEREAS, under the procedure on Negotiated Procurement – Lease of Venue of Annex “H” of the RIRR of Republic Act No. 9184 or the Government Procurement Reform Act reads: “the BAC shall recommend to the HoPE the award of contract in favor of the Lessor with the Single or Lowest Calculated and Responsive Quotation. Award of contract shall be made in accordance with Section IV(L) of this Guidelines.”;

NOW, THEREFORE, the Bids and Awards Committee, hereby **RESOLVES** to recommend to the Commission through Chairperson Karlo A. B. Nograles as the Head of the Procuring Entity for consideration and approval, the award of contract to the **Patio de San Jose Resort & Convention Center, Inc.** as the Lowest Calculated and Responsive Bidder for the *Lease of Venue with provision for Meals and Accommodation for the Conduct of 2023 OFAM Team Building Activity* amounting to Two Hundred Twenty Thousand Pesos (PhP220,000.00) inclusive of all applicable taxes.

Quezon City, May 8, 2023

CSC-CO BIDS AND AWARDS COMMITTEE (BAC)



ARIEL G. RONQUILLO
BAC Chairperson



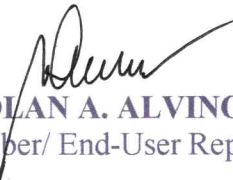
FERNANDO M. PORIO
BAC Vice-Chairperson



ARIEL V. VILLANUEVA
BAC Member for Legal Aspects



NOEL V. SALUMBIDES
BAC Member for Financial Aspects



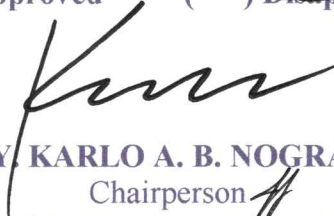
ROLAN A. ALVINO
Office Provisional Member/ End-User Representative (OFAM)

Attested by:



SAM V. MANGLICMOT
BAC Secretariat Head

() Approved () ~~Disapproved~~



ATTY. KARLO A. B. NOGRALES
Chairperson
Head of the Procuring Entity (HoPE)